

# **Office of the Registrar records, 1870-1996**

**Finding aid prepared by Arielle Dorlester with assistance from Kerry Bridget Heimer**

**Processing of this collection was funded by a  
generous grant from the Leon Levy Foundation**

---

This finding aid was generated using Archivists' Toolkit on  
July 24, 2015

The Metropolitan Museum of Art Archives  
1000 Fifth Avenue  
New York, NY, 10028-0198  
212-570-3937  
[archives@metmuseum.org](mailto:archives@metmuseum.org)

---

## Table of Contents

---

<u>Summary Information</u> .....	3
<u>Historical note</u> .....	4
<u>Scope and Contents note</u> .....	5
<u>Arrangement note</u> .....	5
<u>Administrative Information</u> .....	5
<u>Related Materials</u> .....	6
<u>Controlled Access Headings</u> .....	6
<u>Collection Inventory</u> .....	7
<u>Series I. Accessions</u> .....	7
<u>Series II. Loans</u> .....	33
<u>Series III. Collection Management</u> .....	34
<u>Series IV. Evelyn B. Grier Research Files</u> .....	35

---

## Summary Information

---

<b>Repository</b>	The Metropolitan Museum of Art Archives
<b>Title</b>	Office of the Registrar records, 1870-1996
<b>Dates</b>	1870-1996 (bulk 1906-1969)
<b>Extent</b>	37.72 Linear feet (25 full-size document cases, 83 oversize boxes, 4 half-size document case)
<b>Language</b>	English
<b>Abstract</b>	<p>The Office of the Registrar was established at The Metropolitan Museum of Art in January 1906 by order of the Executive Committee of the Museum's Board of Trustees. The first Registrar Patrick H. Reynolds was "given complete charge, under the Director, of the registering of all accessions to the Museum." He was also authorized to "attend as hitherto, to the Custom House business of the Museum, to the unpacking of all objects received, to their arrangement for exhibition when necessary..."</p> <p>The records contain working files from the Office of the Registrar before its establishment in 1906 as a formal department through 1996. The ledgers, correspondence, receipts, photographs, calling cards, and catalogue cards are a unique record of the Museum's object collection ranging from the foundation of the institution through the modern era.</p>

### Preferred Citation note

[Title of item], [date], Box [number], Folder [number], Office of the Registrar records, The Metropolitan Museum of Art Archives.

## Historical note

---

The Office of the Registrar was established at The Metropolitan Museum of Art in January 1906 by order of the Executive Committee of the Museum's Board of Trustees. The first Registrar Patrick H. Reynolds was "given complete charge, under the Director, of the registering of all accessions to the Museum." He was also authorized to "attend as hitherto, to the Custom House business of the Museum, to the unpacking of all objects received, to their arrangement for exhibition when necessary..." (Minutes of the meeting of the Executive Committee, January 15, 1906, The Metropolitan Museum of Art Archives).

Also around 1906 a formal system for cataloging Museum objects was put in place. It was created by Museum Secretary Henry Kent, who had previously implemented systems of organization for the photographic and lantern slide collections. The new system brought into order the "small set of four drawers on Mr. [Edward] Robinson's desk with some slips of paper in one drawer" and was brought to bear on the "36 years [of] cataloguing waiting for a system to be devised." The Central Catalogue, as it came to be known, was a system of cards similar to those created and maintained by the Registrar. An object's cards listed its accession number, title, artist's name, description, measurements, material, date, and geographical origin. The main difference between the Registrar cards and the Catalogue cards was that the latter included bibliographic, research, and attribution information. In addition, the Catalogue cards were and still are available to the public while the Registrar cards are for internal use only (Registrar and Catalogue - Catalog department history, Office of the Secretary Records, The Metropolitan Museum of Art Archives).

At their inception the Registrar and Catalogue departments were separate. They were combined in 1950 under the leadership of Irma Wilkinson (née Bezold), although by 1989 they were again separate departments. Currently, the Central Catalogue is no longer updated but it is available and administered by the Thomas J. Watson Library.

The current operations of the Office of the Registrar are not appreciably different from their original mission. The Registrar continues to oversee accessions, loans, exhibitions, deaccessions, storage, packing and shipping, security of artwork in transit, fine art insurance administration, and risk management. However, the increasing size and complexity of the Museum's collection and its use of technology have changed the way the department carries out its duties.

## **Scope and Contents note**

---

The Office of the Registrar records contain working files from before its establishment as a formal department in 1906 through 1996. The ledgers, correspondence, receipts, photographs, calling cards, and catalogue cards are a unique record of the Museum's object collection ranging from the foundation of the institution through the modern era. They reflect the maturation of the Museum as its collection grew and the need arose for a reliable system to manage these objects.

---

## **Arrangement note**

---

The Office of the Registrar records are arranged in four series: I. Accessions, II. Loans, III. Collection Management, and IV. Evelyn B. Grier Research Files.

---

## **Administrative Information**

---

### **Conditions Governing Access note**

Collection is open for research. Photographs and oversize documents should be handled with care and may require the use of gloves. Records pertaining to The Metropolitan Museum of Art's Board of Trustees, legal proceedings, certain donor and object information, and specific employee compensation information are restricted according to Museum policy.

### **Conditions Governing Use note**

Copyright restrictions apply. Consult Archives staff regarding permission to quote or reproduce.

### **Custodial History note**

The Office of the Registrar records were transferred to Museum Archives from the Office of the Registrar in 2010, 2011 and 2012.

## Related Materials

---

### Related Archival Materials note

Registrar - Reports, 1905, 1907-1910, Office of the Secretary Records, Metropolitan Museum of Art Archives.

Registrar - Misc., 1906-1909, 1911-1912, 1939, Office of the Secretary Records, Metropolitan Museum of Art Archives.

---

## Indexing Terms

---

### Subjects - Corporate Bodies

- Tice & Lynch.

### Genres and Forms of Materials

- Administrative records
- Correspondence

### Subjects - Topics

- Art museum registrars
- Art--Collectors and collecting--United States
- Metropolitan Museum of Art (New York, N.Y.). History
- Museum registrars
- Museum registration methods
- Museums-Collection management

## Series I. Accessions

## Collection Inventory

---

### Series I. Accessions 1870-1996, (bulk 1906-1965)

#### Scope and Contents note

The series documents the acquisition of artworks by the Museum through gifts, purchases, and bequests. The series contains ledgers, correspondence, shipping invoices, photographs, and temporary catalogue cards.

#### Arrangement note

The series is arranged in five subseries: I.A. Gifts, I.B. Purchases, I.C. General Correspondence, I.D. Miscellaneous Accessions, and I.E. Shipping. Many of the ledger volumes originally had loose material inserted between pages. This material has been removed, labeled by original location and is now included in the document box housing the ledger.

#### Subseries I.A. Gifts 1870, 1906-1958

#### Scope and Contents note

These thirty-two volumes of temporary gift receipts are the first documentation of donated artworks entering the Museum building. A copy of the receipt was given to the person and/or entity dropping off the object. At times these receipts are the only record of an item in connection with the Museum since not all of the objects were accessioned. Many of the volumes contain tipped in items: notes, calling cards, and correspondence, sometimes of much later date than the volume entries to which they refer. When possible these items have been removed and housed separately in folders.

#### Arrangement note

The subseries is arranged chronologically by volume number. The contents of each volume are in chronological order. There is no volume 19 which appears to be a mistake in volume numbering as volume 18 ends on September 24, 1930 and volume 20 begins with September 30, 1930.

Box	Folder	
1	-	Volume 1. 1906-1907
1	1	Volume 1. Loose materials. Undated
2	-	Volume 2. 1907-1908
2	1	Volume 2. Loose materials. Undated
3	-	Volume 3. 1908-1909
3	1	Volume 3. Loose materials. 1889
4	-	Volume 4. 1909-1910
5	-	Volume 5. 1910-1912
5	1	Volume 5. Loose materials. March 16, 1911

## Subseries I.A. Gifts

6	-	Volume 6. 1912-1913 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
6	1	Volume 6. Loose materials. 1953
7	-	Volume 7. 1913-1915
8	-	Volume 8. 1915-1917 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
8	1	Volume 8. Loose materials. 1949, 1968
9	-	Volume 9. 1917-1919
10	-	Volume 10. 1919-1920 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
10	1	Volume 10. Loose materials. 1920
11	-	Volume 11. 1920-1922 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
11	1	Volume 11. Loose materials. 1920, 1948
12	-	Volume 12. 1922-1923 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
12	1	Volume 12. Loose materials. 1927, 1936, 1949
13	-	Volume 13. 1923-1924 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
13	1	Volume 13. Loose materials. 1924, 1949
14	-	Volume 14. 1924-1925 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
14	1	Volume 14. Loose materials. 1925, 1928
15	-	Volume 15. 1925-1926
15	1	Volume 15. Loose materials. 1926
16	-	Volume 16. 1926-1927 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
17	-	Volume 17. 1927-1929 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
17	1	Volume 17. Loose materials. 1949



## Subseries I.A. Gifts

18	-	Volume 18. 1929-1930 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
18	1	Volume 18. Loose materials. 1929-1930, 1949
19	-	Volume 20. 1930-1932 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
20	-	Volume 21. 1932-1934 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
20	1	Volume 21. Loose materials. April 10, 1933
21	-	Volume 22. 1934-1936 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
21	1	Volume 22. Loose materials. 1968
22	-	Volume 23. 1936-1938 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
22	1	Volume 23. Loose materials. November 5, 1936
23	-	Volume 24. 1938-1939 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
23	1	Volume 24. Loose materials. July 18, 1939
24	-	Volume 25. 1939-1941 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
24	1	Volume 25. Loose materials. 1941, 1943
25	-	Volume 26. 1941-1943 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
25	1	Volume 26. Loose materials. 1948-1949, 1954
25	-	Volume 27. 1943-1945 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
25	2	Volume 27. Loose materials. 1944, 1948, 1952
26	-	Volume 28. 1945-1947 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.

**Subseries I.B. Purchases**

---

26	-	Volume 29. 1947-1949 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
26	1	Volume 29. Loose materials. 1947-1948, 1953, 1967
27	-	Volume 30. 1949-1951 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
27	-	Volume 31. 1951-1954 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
27	1	Volume 31. Loose materials. 1952-1953, 1967
28	-	Volume 32. 1955-1957 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
29	-	Volume 33. 1957-1958 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.

**Subseries I.B. Purchases 1880-1886, 1901, 1906-1958****Scope and Contents note**

The series contains thirty-seven bound volumes of temporary purchase receipts for artworks bought by the Museum from galleries, dealers, and others. These receipts were the first documentation of a purchased object entering the Museum building. A copy of the receipt was given to the person and/or entity dropping off the object. Some of these receipts are the only record of an item at the Museum since not all of the objects were accessioned. Many of these volumes contain tipped in items including notes, calling cards, and correspondence, sometimes of much later date than the volume entries to which they refer. When possible these items have been removed and housed separately in folders.

The series also include two receipt books and one untitled handwritten ledger containing entries for acquisitions, some of which may possibly be gifts. Receipt books two and three are bound ruled volumes of receipts with handwritten notations detailing name, date, and object descriptions. Receipt book two is labeled "paintings" but seems to include other objects.

**Arrangement note**

The subseries is arranged alphabetically by subject and chronologically by volume. The contents of each volume are in chronological order.

Box	Folder	
98	1	Accession records. Running list, purchases. 1946-1949
101	-	Receipt book 2. 1880-1882 <i>Note:</i> Loose material has been removed to box 95, folder 1.
95	1	Receipt book 2. Loose materials (1 of 2). 1880

## Subseries I.B. Purchases

*Note:* Loose materials removed from box 101.

101	1	Receipt book 2. Loose materials (2 of 2). 1880-1889
104	-	Receipt Book 3. 1882
104	1	Receipt book 3. Loose materials. 1880-1885
30	-	Volume 1. 1906-1909
30	1	Volume 1. Loose materials. Undated
31	-	Volume 2. 1907
31	1	Volume 2. Loose materials. 1907
32	-	Volume 3. 1907-1908
33	-	Volume 4. 1908
34	-	Volume 5. 1908-1909
34	1	Volume 5. Loose materials. Undated
35	-	Volume 6. 1909-1910
36	-	Volume 7. 1910
37	-	Volume 8. 1911
37	1	Volume 8. Loose materials. 1828, 1911, 1926
38	-	Volume 9. 1911-1912
38	1	Volume 9. Loose materials. 1911, 1913
39	-	Volume 10. 1912-1913
40	-	Volume 11. 1913
40	1	Volume 11. Loose materials. 1913, 1925
41	-	Volume 12. 1914
42	-	Volume 13. 1914-1915
43	-	Volume 14. 1915-1916
43	1	Volume 14. Loose materials. 1915-1916
44	-	Volume 15. 1916-1917
44	1	Volume 15. Loose materials. 1919
45	-	Volume 16. 1917-1918
45	1	Volume 16. Loose materials. 1918, 1930
46	-	Volume 17. 1918-1920
46	1	Volume 17. Loose materials. 1920
47	-	Volume 18. 1920-1921
47	1	Volume 18. Loose materials. 1920
48	-	Volume 19. 1921-1923
48	1	Volume 19. Loose material (1 of 2). 1922-1923
48	2	Volume 19. Loose materials (2 of 2). 1925
49	-	Volume 20. 1923-1925
49	1	Volume 20. Loose materials. 1923-1925
50	-	Volume 21. 1925-1927
50	1	Volume 21. Loose materials. 1925-1926, 1931, 1933

## Subseries I.C. General Correspondence

51	-	Volume 22. 1927-1928
51	1	Volume 22. Loose materials (1 of 2). 1928
51	2	Volume 22. Loose materials (2 of 2). 1928, 1937
52	-	Volume 23. 1928-1930
52	1	Volume 23. Loose materials (1 of 2). 1928, 1933-1934
52	2	Volume 23. Loose materials (2 of 2). 1929-1930, 1933, 1949
53	-	Volume 24. 1930-1933
53	1	Volume 24. Loose materials (1 of 2). 1931, 1933, 1934
53	2	Volume 24. Loose materials (2 of 2). 1932
54	-	Volume 25. 1933-1935
54	1	Volume 25. Loose materials (1 of 2). 1933-1935
54	2	Volume 25. Loose materials (2 of 2). 1934-1935
55	-	Volume 26. 1936
56	-	Volume 27. 1936-1937
56	1	Volume 27. Loose materials. 1936-1937, 1950
57	-	Volume 28. 1937-1938
57	1	Volume 28. Loose materials. 1937-1938
58	-	Volume 29. 1938-1939
		<i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
58	1	Volume 29. Loose materials. 1939
59	-	Volume 30. 1939-1940
59	1	Volume 30. Loose materials. April 6, 1945
60	-	Volume 31. 1940-1941
60	1	Volume 31. Loose materials. 1941
61	-	Volume 32. 1941-1945
61	1	Volume 32. Loose materials. September 15, 1944
62	-	Volume 33. 1945-1948
62	1	Volume 33. Loose materials. 1948
63	-	Volume 34. 1948-1952
63	1	Volume 34. Loose materials. 1954
64	-	Volume 35. 1952-1955
64	1	Volume 35. Loose materials. 1953, 1968
65	-	Volume 36. 1955-1956
65	1	Volume 36. Loose materials. January 12, 1955
66	-	Volume 37. 1957
		<i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.

## Subseries I.C. General Correspondence 1906-1996 (bulk 1930-1965)

## Subseries I.C. General Correspondence

**Scope and Contents note**

This subseries includes the working files of the Office of the Registrar. It includes object lists, correspondence, shipping invoices, temporary catalogue cards and other documents related to loans, gifts, bequests, purchases, and trades. The records document how collections and individual objects entered the Museum as additions to the permanent collection and/or in a more transitory state as loans. It includes information on condition, description of objects, size, provenance, and value as well as discussion among curators and other Museum staff on which objects to accession and which to decline. There is also some information regarding deaccessioned artworks, specific exhibitions, and publications.

Various department names have changed at the Museum over time. Folder titles reflect those variations where applicable.

**Arrangement note**

The subseries is arranged alphabetically by name of correspondent or subject. The material within each file is arranged chronologically.

Box	Folder	
67	1	Abrams, Charlotte Gina. Bequest. August-October 1961
67	2	Akin, Arabella. June 1908-September 1910
67	3	Altman, Benjamin. 1914 <i>Note:</i> Oversized material has been removed to flat file 17, drawer 3, folder .
Flat-file		
18/1	14	Altman, Benjamin. Object list. Undated <i>Note:</i> Oversized material removed from box 67, folder 3.
Box		
67	4	Altman Collection. 1955-1959, 1963
67	5	American Wing. Undated
67	6	Andrews, Gwynne M. Bequest. February 1931
67	7	Appraisals. 1945-1946, 1948
67	8	"Arts of Denmark: Viking to Modern." 1960-1963
67	9	Bache. Bequest. Correspondence. 1943-1949 <i>Note:</i> Oversized material has been removed to box 95, folder 2.
95	2	Bache. Bequest. Correspondence. Object list. Undated <i>Note:</i> Oversized material removed from box 67, folder 9.
67	10	Bache collection. 1947, 1953
67	11	Bache. Estate. 1944-1945
67	12	Bache. Foundation. March 1945, October 1945
67	13	Bache. Hazkate Company. May-July 1945
107	1	Bache, Mrs. Harold L. Restricted. 1971, 1976-1977 <i>Access note:</i> This folder contains sensitive donor information and is restricted, according to Museum Archives access policy.
67	14	Bache, Jules S. collection. Bequest. March-April 1949
67	15	Bacri and Cie. Febraury 26, 1952

## Subseries I.C. General Correspondence

67	16	Bahr collection. 1954, 1963
68	1	Bahr, A.W. Purchase. 1947-1953
68	2	Baker, Walter C. Undated
68	3	Baker, Walter C. Bequest. 1972-1981
68	4	Ballard, James F. 1922-1923 <i>Note:</i> Oversized material has been removed to box 95, folder 3.
95	3	Ballard, James. F. Object list. Undated <i>Note:</i> Oversized material removed from box 68, folder 4.
68	5	Baruch, Bernard M. Bequest. July-November 1965 <i>Note:</i> Oversized material has been removed to box 95, folder 4.
95	4	Baruch, Bernard M. Bequest. Correspondence and copy of will. June-September 1965 <i>Note:</i> Oversized material removed from box 68, folder 5.
68	6	Baruch collection. 1966 <i>Note:</i> Oversized material has been removed to box 95, folder 5.
95	5	Baruch collection. Object list. 1959 <i>Note:</i> Oversized material removed from box 68, folder 6.
68	7	Bass, John October 1958-December 1958
68	8	Beatty. Bequest. Undated
68	9	Beatty, W. Gedney. 1941-1942 <i>Note:</i> Loose material has been removed to box 95, folder 6.
95	6	Beatty, W. Gedney. Object lists. Undated <i>Note:</i> Oversized material removed from box 68, folder 9.
68	10	Beechwood Lodge. Gift and purchase, Josephine Fiala. 1968-1969
68	11	Bennet, Dorothy G. October 1959
68	12	Bernald, Eugene. January-March 1960
68	13	Bernhard, Mr. and Mrs. Richard J. Gift. January 18, 1956
68	14	Benkard Collection. 1952
68	15	Berwind, Julia A. 1954-1961 <i>Note:</i> Oversized material has been removed to box 95, folder 7.
95	7	Berwind, Julia A. Object list. Undated <i>Note:</i> Oversized material removed from box 68, folder 15.
68	16	Bechtel, Edwin T. October-November 1957 <i>Note:</i> Oversized material has been removed to box 95, folder 8.
95	8	Bechtel, Edwin T. Correspondence, memos, and will excerpt. November 1957 <i>Note:</i> Oversized material removed from box 68, folder 16.
69	1	Bequests. Appraisals. 1919-1947

## Subseries I.C. General Correspondence

69	2	Biblioteca Benjamin Franklin 1943-1947
69	3	Bing, Alexander Max. Bequest. January-February 1960
69	4	Bingham, Mr. and Mrs. Harry Payne. 1920, 1924, 1955 <i>Note:</i> Oversized material has been removed to box 95, folder 9.
95	9	Bingham, Mr. and Mrs. Harry Payne. Object lists. May 1920 <i>Note:</i> Oversized material removed from box 69, folder 4.
69	5	Biondi, C. August-September 1906
69	6	Biron, Marquis de. December 1937
69	7	Bishop, Heber R. September 1940
69	8	Blacque, Mrs. Valentine A. (Kate Read). 1933, 1938 <i>Note:</i> Oversized material has been removed to box 95, folder 10.
95	10	Blacque, Mrs. Valentine A. (Kate Read). Object lists. 1938 <i>Note:</i> Oversized material removed from box 69, folder 8.
69	9	Blair, Mrs. J. Insley. 1939, 1951, 1960 <i>Note:</i> Oversized material has been removed to box 95, folder 11.
95	11	Blair, Mrs. J. Insley. Oversized object lists. Undated <i>Note:</i> Oversized material removed from box 69, folder 9.
69	10	Blanchard, Elizabeth Amis Cameron. Bequest. December 10, 1956
69	11	Bliss, Lizzie (Lillie). Bequest. 1957, 1972
69	12	Bliss, Robert Woods. January 1933
69	13	Bliss, Susan Dwight (1 of 2). 1955, 1964
69	14	Bliss, Susan Dwight (2 of 2). 1960
69	15	Bliss, Susan Dwight. Bequest. (Accession # 1966, 67.55.1-77) April-May 1967
69	16	Blumenthal. Bequest 1941-1966 <i>Note:</i> Oversized material has been removed to box 95, folder 12.
95	12	Blumenthal. Bequest. Object lists. 1941 <i>Note:</i> Oversized material removed from box 69, folder 16.
70	1	Blumenthal collection (1 of 2). 1941
70	2	Blumenthal collection (2 of 2). 1945-1959
70	3	Blumenthal. Gift. 1941-1943
70	4	Blumenthal. House. 1942-1963
70	5	Blumenthal. Labels. January-April 1954
70	6	Blumenthal-Robertson (relabeling project). 1941-1959, 1963
70	7	Braden collection. August 1943 <i>Note:</i> Oversized material has been removed to box 95, folder 13.
95	13	Braden collection. Correspondence and object list. August 1943 <i>Note:</i> Oversized material removed from box 70, folder 7.

## Subseries I.C. General Correspondence

70	8	Brewer, Mrs. John Wilmot (Madeline). Bequest. 1963-1964
70	9	Brown, Adeline R. Bequest. (Accession # 48.135.1-118). June 1947 <i>Note:</i> Oversized material has been removed to box 95, folder 14.
95	14	Brown, Adeline R. Bequest. (Accession # 48.135.1-118). Object list. Undated <i>Note:</i> Oversized material removed from box 70, folder 9.
70	10	Brown, Constance R. July-October 1940
70	11	Bruce, Mrs. Alisa M. June 1955
70	12	Brummer, Joseph. Purchase. July-September 1947, 1963 <i>Note:</i> Oversized material has been removed to box , folder .
Flat-file		
18/1	14	Brummer, Joseph. Purchase. Doorway blueprints. December 1948 <i>Note:</i> Oversized material removed from box 70, folder 12.
Box		
70	13	Burnett, Cora Timken. Estate. Bequest. 1955-1957 <i>Note:</i> Oversized material has been removed to box 95, folder 15.
95	15	Burnett, Cora Timken. Estate. Bequest. Object list. 1957 <i>Note:</i> Oversized material removed from box 70, folder 13.
70	14	Business Administrator 1941-1948 <i>Access note:</i> Documents with sensitive personnel information have been removed from this folder. Restricted documents may be accessed on or after March 13, 2033, at the discretion of Archives staff.
70	15	Camac, Dr. C.N.B. 1945-1946, 1953, 1962
70	16	Carpenter, Agnes Miles. Bequest. April-June 1958
70	17	Choate, Mabel E. Bequest. January-February 1959
70	18	Christie, Lansdell K. Loan. 1962-1966
71	1	Circulating exhibitions. 1941, 1947-1949
71	2	Clark, Kenneth. Interview. November 12, 1970
71	3	Clark, Stephen C. Bequest. 1961-1962, 1966
71	4	Clark, Susan Vanderpoel. Bequest. 1968
71	5	Clearwater, A.T. 1917, 1933-1954 <i>Note:</i> Loose material has been removed to box 95, folder 16.
95	16	Clearwater, A.T. Object list. Undated <i>Note:</i> Oversized material removed from box 71, folder 5.
71	6	Codman, Ogden. 1952
71	7	Cohn, Marion E. Bequest. February-March 1966
71	8	Coles, Mrs. Elizabeth U. Bequest. Undated
95	17	Converse, Edmond Cogswell. December 14, 1921
71	9	Cresson, Mrs. William Penn. Loan. March-October 1955



## Subseries I.C. General Correspondence

95	18	Crocker, Mrs. George A. 1937
71	10	Cummings, Nathan. Gift (1 of 2). 1962-1963
71	11	Cummings, Nathan. Gift (2 of 2). 1964-1968
71	12	Dale, Chester. 1955-1964
71	13	Dana, Mrs. Allston. Loan. 1944-1963
71	14	Davis, Theodore M. Bequest. (1 of 2) 1914-1931 <i>Note:</i> Oversized material has been removed to box 95, folder 19.
95	19	Davis, Theodore M. Bequest. (1 of 2). Copy of will and object lists. 1911, 1915 <i>Note:</i> Oversized material removed from box 71, folder 14.
71	15	Davis, Theodore M. Bequest (2 of 2). Undated
71	16	Dean, Bashford. Loans and bequest. 1929, 1940-1941
72	1	Dick, Harris Brisbane. 1916-1919, 1939 <i>Note:</i> Oversized material has been removed to box 95, folder 20.
95	20	Dick, Harris Brisbane. Object lists. Undated <i>Note:</i> Oversized material removed from box 72, folder 1.
72	2	Dijon Rooms. 1953 <i>Note:</i> Oversized material has been removed to box 95, folder 21.
95	21	Dijon Rooms. Packing lists. July 1953 <i>Note:</i> Oversized material removed from box 72, folder 2.
72	3	Directors. Joseph Breck. January 1931
72	4	Directors. C. Purdon Clark. 1906-1909
72	5	Directors. Edward Robinson. 1911-1927
72	6	Directors. Francis Henry Taylor. 1940-1957 <i>Access note:</i> Documents with sensitive personnel information have been removed from this folder. Restricted documents may be accessed on or after March 13, 2042, at the discretion of Archives staff.
72	7	Directors. Herbert E. Winlock. 1909, 1932-1940
72	8	Doss, Dr. Halim Habib. 1951-1954
72	9	Draper, Mary Anna Palmer. 1915
72	10	Dreicer, Michael. 1921-1922, 1934 <i>Note:</i> Oversized material has been removed to box 95, folder 22.
95	22	Dreicer, Michael. Object list. 1922 <i>Note:</i> Oversized material removed from box 72, folder 10.
72	11	Drexel collection. 1938, 1963
72	12	Durkee, Joseph H. 1917
72	13	Eisler, Colin. 1962-1964
72	14	Ellis, A. Van Horne. Bequest. 1906-1907
72	15	Emmons, Julia W. August-September 1956

## Subseries I.C. General Correspondence

107	4	Euphronious insurance memo. Restricted. September 29, 1972 <i>Access note:</i> This folder contains sensitive object information and is restricted, according to Museum Archives access policy.
72	16	Fahnestock, Faith. June 6, 1933
72	17	Field, Cyrus W. 1892, 1920
72	18	Fletcher, Isaac D. 1917 <i>Note:</i> Oversized material has been removed to box 95, folder 23.
95	23	Fletcher, Isaac D. Object lists. Undated <i>Note:</i> Oversized material removed from box 72, folder 19.
72	19	Foulds, Helen E. Bequest. 1959-1960
72	20	Forgeries. 1922-1939, 1963-1964
72	21	de Forest, Kate. Loan. November 9, 1948
72	22	de Forest, Lockwood. 1914-1933
72	23	de Forest, Robert W. 1909-1941 <i>Note:</i> Oversized material has been removed to box 95, folder 24.
95	24	de Forest, Robert W. Object list. 1934 <i>Note:</i> Oversized material removed from box 72, folder 24.
72	24	Furst, Clifford A. Bequest. October 16, 1958
72	25	Fredrick, Millie Bruhl. June 1962
95	25	Freer, Charles L. 1915-1916
73	1	French & Company. 1933-1946
73	2	Freyer, Maria Engracia. 1943
73	3	Friedsam, Michael. 1932-1941 <i>Note:</i> Oversized material has been removed to box 95, folder 26.
95	26	Friedsam, Michael. Object lists. Undated <i>Note:</i> Oversized material removed from box 73, folder 3.
73	4	Gallagher, Edward J. Jr. December 3, 1957
107	5	Garbat collection. Restricted. 1971, 1996 <i>Note:</i> Oversized material has been removed to box 95, folder 27.  <i>Access note:</i> This folder contains sensitive donor information and is restricted, according to Museum Archives access policy.
108	1	Garbat collection. Object appraisal list. Restricted. 1971 <i>Note:</i> Oversized material removed from box , folder .  <i>Access note:</i> This folder contains sensitive object information and is restricted, according to Museum Archives access policy.
73	5	Garbat miniatures. 1973
73	6	Garbisch, Colonel and Mrs. Edgar William. Loan. 1962, 1965

## Subseries I.C. General Correspondence

73	7	Gardner, Albert Ten Eyck. 1967-1968
73	8	Garland, James A. Bequest. January 14, 1907
73	9	Garvan, Francis P. 1919-1938 <i>Note: Oversized material has been removed to box 95, folder 28.</i>
95	28	Garvan, Francis P. Object lists. 1919-1922 <i>Note: Oversized material removed from box 73, folder 10.</i>
73	10	Gary, Emma T. 1937 <i>Note: Oversized material has been removed to box 95, folder 29.</i>
95	29	Gary, Emma T. Object lists. 1936 <i>Note: Oversized material removed from box 73, folder 11.</i>
73	11	Gebauer collection. 1972
73	12	Geissenhainer, Frederick W. Bequest. February 3, 1955
73	13	Gerard, Mary D. Bequest. December 1956
73	14	Getty, Alice. 1948
73	15	Gibbons, Mrs. John H. (Maude Ely). Loan and purchase. 1952-1953
73	16	Gillmor, Reginald E. Bequest. 1960-1961
73	17	Gould, Frank Jay. January 1946-December 1946
73	18	Gourgaud, Eva B. Gebherd. Bequest. 1953-1961
73	19	Gracie Mansion. 1942-1961
73	20	Graham, George Kenneth. Bequest. October 1961
73	21	Grancsay, Stephen. 1940-1942
73	22	Graves, George Coe. 1930-1931
73	23	Greek government. 1939-1949
73	24	Green, Anna G.W. Bequest. September, 1957
73	25	de Groot, Adelaide Milton. 1952-1967 <i>Note: Oversized material has been removed to box 95, folder 30.</i>
95	30	de Groot, Adelaide Milton. Object list. Undated <i>Note: Oversized material removed from box 73, folder 26.</i>
73	26	de Groot, Adelaide Milton. Bequest. 1967-1968
74	1	de Groot, Adelaide Milton. Bequest. Correspondence since legacy receipt (May 20, 1968). 1968-1970
74	2	Guinness, Loel. Loan. Tate Gallery. 1965-1967
74	3	Grunewald painting. 1949-1950, 1958
74	4	Halsey, R.T.H. 1923-1945 <i>Note: Oversized material has been removed to box 95, folder 31.</i>
95	31	Halsey, R.T.H. Correspondence and object lists. 1944 <i>Note: Oversized material removed from box 74, folder 4.</i>
74	5	Harkness, Mary Stillman. Bequest. 1936-1951

## Subseries I.C. General Correspondence

- Note:* Oversized material has been removed to box 95, folder 32.
- |    |    |  |
|----|----|--|
| 95 | 32 | Harkness, Mary Stillman. Bequest. Reports and correspondence. 1930, 1950<br><i>Note:</i> Oversized material removed from box 74, folder 5. |
| 74 | 6  | Harkness, Edward S. Bequest. June 1950-November 1950   |
| 74 | 7  | Harkness, Mrs. Edward S. Gift. Undated<br><i>Note:</i> Oversized material has been removed to box 95, folder 33.                           |
| 95 | 33 | Harkness, Mrs. Edward S. Gift. Object list. Undated<br><i>Note:</i> Oversized material removed from box 74, folder 7.                      |
| 74 | 8  | Harper, Mabel Herbert. Bequest. September 1957-November 1957   |
| 74 | 9  | Hattori collection. 1918   |
| 95 | 34 | Havemeyer collection. 1929-1930, 1959  |
| 95 | 35 | Havemeyer, Mrs. H.G. 1929-1930, 1956   |
| 74 | 10 | Hazard, Mrs. Lauriston (Elizabeth). Bequest. June 1960-August 1960   |
| 74 | 11 | Hearn, Laura Frances. December 9, 1916   |
| 74 | 12 | Hearst collection. 1956-1963   |
| 74 | 13 | Hearst Foundation. (Accession # 56.234.1-39) 1956-1967<br><i>Note:</i> Oversized material has been removed to box 95, folder 36.           |
| 95 | 36 | Hearst Foundation. (Accession # 56.234.1-39). Object lists. 1956-1957<br><i>Note:</i> Oversized material removed from box 74, folder 13.   |
| 74 | 14 | Hicks, Angie King. June 13, 1908   |
| 74 | 15 | Hiland, Thomas. 1947-1967  |
| 74 | 16 | Hirschland, Mrs. G. (Elsbeth). February 1960   |
| 74 | 17 | Hoensch, Klaus. January 1969-May 1969  |
| 74 | 18 | Holden, Mrs. L.E. May 9, 1912  |
| 74 | 19 | Hoppin, Rosina H. Bequest. 1965  |
| 75 | 1  | Howard, Loretta. Gift. 1964-1969, 1979   |
| 75 | 2  | Howard, Mrs. Loretta H. Undated  |
| 75 | 3  | Humphreys, Ethel Tod. Bequest. March 1956-April 1956   |
| 75 | 4  | Huntington, Mrs. Austin (Mae Blackstone). 1938-1939  |
| 75 | 5  | Huntington, William H. 1954, 1980  |
| 75 | 6  | Hussey, Mrs. Nellie. 1948  |
| 75 | 7  | Hyde, James Hazen. Bequest. (Accession # 59.208) 1959-1960<br><i>Note:</i> Oversized material has been removed to box 95, folder 37.       |
| 95 | 37 | Hyde, James Hazen. Bequest. (Accession # 59.208). Copy of will. Undated<br><i>Note:</i> Oversized material removed from box 75, folder 7.  |
| 75 | 8  | Iklé, Charles F. 1963-1964   |
| 95 | 38 | Instituto Nacional de Antropologia e Historia and MMA. Agreement. February 1968  |
| 75 | 9  | Ittleson, Mr. and Mrs. Henry Jr. 1955, 1965-1967   |

## Subseries I.C. General Correspondence

75	10	Jaehne Collection. 1943, 1952
75	11	James, Mrs. Maria P. March 25, 1911
75	12	Jesup, Mrs. Morris K. February 19, 1915
75	13	Johnson, Mabel V.R. Bequest. 1960-1961
75	14	Johnston, Margaret Taylor. 1906-1908, 1947
75	15	Joseph, Rupert L. Bequest. 1960-1962 <i>Note: Oversized material has been removed to box 95, folder 39.</i>
95	39	Joseph, Rupert L. Bequest. Object list. 1959 <i>Note: Oversized material removed from box 75, folder 15.</i>
75	16	Kane, Annie C. (Mrs. John Innes Kane). 1926-1927
75	17	Kastor, Hugo. Bequest. February 14, 1957
75	18	Kennedy, Edward G. January 16, 1933
75	19	Kevorkian collection. 1959
75	20	Kevorkian collection. Arms and Armor, Near Eastern Antiquity (Ancient Near Eastern), [Asian Art], and Egyptian Art. 1955-1956
75	21	Kevorkian collection. Checklists. 1952 <i>Note: Oversized material has been removed to box 96, folder 1.</i>
96	1	Kevorkian collection. Checklists. 1952 <i>Note: Oversized material removed from box 75, folder 21.</i>
75	22	Kevorkian collection. Conditions, construction, transport. Problems. 1953, 1955-1956
75	23	Kevorkian collection. Correspondence. MMA. 1952-1956
75	24	Kevorkian collection. Correspondence. Outside. 1953-1956
75	25	Kevorkian collection. Credit line. August 22, 1975
75	26	Kevorkian collection. Customs law division. 1952-1954
75	27	Kevorkian collection. Events listed during J.B.'s absence (1955-1956). 1955
75	28	Kevorkian collection. Extra duplicate lists. 1953-1955
75	29	Kevorkian collection. Far Eastern Art [Asian Art] and Greek and Roman. 1955-1956
76	1	Kevorkian collection. Lists of objects received. 1952
76	2	Kevorkian collection. Lists of objects returned. 1955-1956
76	3	Kevorkian collection. Material aquired by MMA. Five gold objects. 1954-1955
76	4	Kevorkian collection. Near Eastern Art [Asian Art]. 1953-1955, 1964-1965 <i>Note: Oversized material has been removed to box 96, folder 2.</i>
96	2	Kevorkian collection. Near Eastern Art [Asian Art]. Object lists. Undated <i>Note: Oversized material removed from box 76, folder 4.</i>
76	5	Kevorkian collection. Negatives. Undated <i>Note: Oversized material has been removed to box 96, folder 3.</i>
96	3	Kevorkian collection. Lists of negative, photograph and registrar numbers. 1953 <i>Note: Oversized material removed from box 76, folder 5.</i>

## Subseries I.C. General Correspondence

76	6	Kevorkian collection. Part of collection sent to Manhattan Storage (July 1956). 1956-1957
76	7	Kevorkian collection. Receipts. Incoming. 1952-1955
76	8	Kevorkian collection. Receipts. Outgoing. 1955-1956, 1961
76	9	Kevorkian collection. Summaries. May 9, 1955, July 11, 1956
76	10	Kevorkian collection. Summary of collection. July 11, 1956
76	11	Keyes, Bessie Potter Vonnoh. Bequest. 1954-1955
76	12	Kheen Room (McGregor). 1958-1959
76	13	Kintzing, Mary E. Bequest. 1956
76	14	Kofler. Customs. 1958-1959
76	15	Kohn, Hanna S. December 1950-January 1951
76	16	Koop, Godfrey Phelps. 1948, 1950
76	17	Koscherak, R. Exchange. 1956-1957
76	19	Kress collection. 1958-1960 <i>Note: Oversized material has been removed to box 96, folder 4.</i>
96	4	Kress collection. Object lists. 1958 <i>Note: Oversized material removed from box 76, folder 19.</i>
76	20	Kress collection. Ceramics. 1958, 1960, 1964
76	21	Kress Foundation. February 1958-July 1958
76	22	Kuh, Nellie. Bequest. 1965-1966
76	23	Lasker, Loula D. Bequest. August 1961
77	1	Leask, May. April 17, 1916
77	2	Lehman, Robert. Material received and returned (1 of 2). 1942-January 1954
77	3	Lehman, Robert. Material received and returned (2 of 2). April 1954-1965
77	4	Lehman, Robert. Loan lists. 1953-1962
77	5	Lewishon, Margaret S. (Mrs. Samuel A.) Bequest. 1954
77	6	de Lorey, Eustache. 1942
77	7	Lorillard, Screven. January 1956-February 1956
77	8	Mackay, Clarence H. October 19, 1943
77	9	Macy, Helen and Carleton. December 29, 1934 <i>Note: Oversized material has been removed to box 96, folder 5.</i>
96	5	Macy, Helen and Carleton. Object list. December 29, 1934 <i>Note: Oversized material removed from box 77, folder 9.</i>
77	10	Macy, V. Everit. 1907, 1927
77	11	Manges, Julia H. Bequest. June 1960
77	12	Mann, Mildred. 1949-1951
77	13	Mansfield, Howard (1 of 2). 1912-1913, 1936
77	14	Mansfield, Howard (2 of 2). 1936-1937
77	15	Manville, Lorraine. Bequest. June 1959
77	16	Marneste, B.M. de Valcourt Elwes. 1956-1957

## Subseries I.C. General Correspondence

77	17	Marshall, Sir John. 1949
77	18	Martin, Mary. 1938-1942 <i>Note:</i> Oversized material has been removed to box 96, folder 6.
96	6	Martin, Mary. Object lists. October 24, 1938 <i>Note:</i> Oversized material removed from box 77, folder 18.
77	19	Martin, Mary. Bequest. 1943, 1952
77	20	Mazzola, Phillip. 1965-1967
77	21	May, Aimee L. Bequest. 1963 <i>Note:</i> Oversized material has been removed to box , folder .
96	7	May, Aimee L. Bequest. Object list. Undated <i>Note:</i> Oversized material removed from box , folder .
77	22	Maxwell, Edith Pratt. Bequest. March 1957-April 1957
77	23	McClellan, Mrs. George B. January 1942-March 1942
77	24	McMillan, Mary. Bequest. June 1957
77	25	McMullan, Joseph V. Rug collection. 1959-1970
78	1	McMullan, Joseph V. Rug collection. Foreign shipment, outgoing and incoming. September 1968-May 1969
78	2	Mela Ironwork collection. 1957-1958
78	3	Metropolitan Museum of Art Pamphlets. 1937, 1950, 1962
78	4	Miles, Mrs. Emily Winthrop. 1946 <i>Note:</i> Oversized material has been removed to box 96, folder 8.
96	8	Miles, Mrs. Emily Winthrop. Object lists. Undated <i>Note:</i> Oversized material removed from box 78, folder 4.
78	5	Miles, Mrs. Emily Winthrop. Appraisal. October 1946
78	6	Mileham, Mrs. Christopher J. (Helen). Bequest. February 1955-August 1955, 1982
78	7	Mills, Ogden. Bequest. 1929, 1937
78	8	Milne, J. Grafton. 1907-1908, 1922
78	9	Moore, Edward C. 1991
78	10	Moore, Elizabeth Coe. Bequest. 1960
78	11	Moore, Mrs. William H. (Ada) Bequest. 1955 <i>Note:</i> Oversized material has been removed to box 96, folder 9.
96	9	Moore, Mrs. William H. (Ada) Bequest. Object list. Undated <i>Note:</i> Oversized material removed from box 78, folder 11.
78	12	Morgan Memorial. Hartford, Connecticut. 1916
78	13	Morgan. Foreign shipments. February 1912-June 1913
78	14	Morgan, J.P. 1943-1944, 1960
78	15	Morgan, J. Pierpont, Mrs. J. Pierpont Morgan, and Mr. J.P. Morgan. Loan lists. 1911-1933

## Subseries I.C. General Correspondence

78	16	Morgan receipts. 1909-1912 <i>Note: Oversized material has been removed to box 96, folder 10.</i>
96	10	Morgan receipts. Object list. 1909 <i>Note: Oversized material removed from box 78, folder 16.</i>
78	17	Morgan receipts. 1913
78	18	Morgan receipts. 1914
78	19	Morgan receipts. 1915
78	20	Morgan receipts. 1916
78	21	Morgan receipts. 1917-1919, 1948
78	22	Morosini collection. 1938-1939
79	1	Morosini, Giulia P. 1932 <i>Note: Oversized material has been removed to box 96, folder 11.</i>
96	11	Morosini, Giula P. Object list. Undated <i>Note: Oversized material removed from box 79, folder 1.</i>
79	2	Morse, Glenn Tilley. September 1950-November 1950
79	3	Musée du Louvre. June 1955-July 1955
79	4	Museum of Modern Art. 1947-1948
79	5	Museum of Modern Art and Whitney Museum. Agreement (1947). 1947-1957, 1965
79	6	Museum Training II class. Recommendations for purchase. 1969
79	7	National Gallery (Indonesian art loan). 1978-1979
96	12	Nuttall, Magdalena. August 27, 1908
79	8	New York City. Storage during war. 1909, 1948
79	9	New York World's Fair (1939). 1939-1940, 1950
79	10	Noble, Joseph V. 1959
79	11	Obituaries. Members and benefactors. 1955-1956
79	12	O'Keeffe, Georgia (Stieglitz). 1927-1949
79	13	Old First Presbyterian Church. 1945-1950
79	14	Opinions on works of art. 1937, 1959
79	15	Ormond, Mrs. Francis. 1950-1951
79	16	Paul, William C. Bequest. 1930
79	17	Payson, Mrs. C.S. 1956
79	18	Pell, Alfred D. 1899-1916 <i>Note: Oversized material has been removed to box 96, folder 13.</i>
96	13	Pell, Alfred D. Object lists. 1903, 1913 <i>Note: Oversized material removed from box 79, folder 18.</i>
79	19	Pelton, Rodetta. 1954
79	20	Penniman, Edward A. 1908, 1915
79	21	de Peyster, Ella Morris. Bequest. (58.60.1-14) 1958
79	22	Pfeiffer, Gustavus A. (1 of 2). 1953-1954



## Subseries I.C. General Correspondence

79	23	Pfeiffer, Gustavus A. (2 of 2). 1948, 1954, 1963 <i>Note: Oversized material has been removed to box 96, folder 14.</i>
96	14	Pfeiffer, Gustavus A. (2 of 2). Object list. December 29, 1948 <i>Note: Oversized material removed from box 79, folder 23.</i>
79	24	Phillips, Gertrude A. (Mrs. Henry L.) Bequest. June 1965-September 1965
79	25	Phillips, Wendell (1 of 2). 1977-1979
79	26	Phillips, Wendell (2 of 2). Undated
80	1	Post, Wright E. August 1915
80	2	Pratt, George D. 1935-1948, 1965
80	3	Pratt, Mrs. George D. (Vera Amherst Hale). 1935-1941
80	4	Pratt, Mr. and Mrs. Frederic B. May 26, 1936
80	5	Preservation Society of Newport County. July 1967-November 1967
80	6	Priest, Alan (1 of 3). 1963, 1969
80	7	Priest, Alan (2 of 3). Miscellaneous. 1958-1963
80	8	Priest, Alan (3 of 3). Examination material textiles and duplicate records not to be typed. 1962-1963
80	9	Princeton University inventory, American. 1963, 1966
80	10	Princeton University inventory, European. 1963-1967
80	11	Redmond, Julie Parsons. Bequest. 1960
80	12	Reitz, S.C. Bosch. 1914-1925
80	13	Remarque, Erich Maria. May 1961
80	14	Reproductions. (Paris and Wiley). Undated
80	15	Reves, Emery. 1955
80	16	Rhineland, Frederick W. November 13, 1919
80	17	Roberts, Mary Fanton. Bequest. 1957
81	1	Robertson. Loans. 1958-1970
81	2	Robertson, Mrs. Ralph K. (see also Blumenthal). 1966-1967
81	3	Robinson, George H. 1907, 1936, 1955
81	4	Robinson, Mrs. Gregory. December 1950
81	5	Rockefeller, John D. Jr. 1935-1961 <i>Note: Oversized material has been removed to box 96, folder 15.</i>
96	15	Rockefeller, John D. Jr. Object list. Undated <i>Note: Oversized material removed from box 81, folder 5.</i>
81	6	Rockefeller, Mrs. John D. Jr. (Martha Baird). 1965-1970, 1979
81	7	Rockefeller, Michael C. Storage of Primitive collection etc. 1976-1978
81	8	Rockefeller, Nelson A. Objects in MMA. 1978-1980
81	9	Rockefeller, Nelson A. Loans (1 of 2). 1969, 1977-1980
82	1	Rockefeller, Nelson A. Loans (object lists) (2 of 2). Undated
82	2	Rockefeller Primitive Art file (1 of 2). 1979-1981
82	3	Rockefeller Primitive Art file (2 of 2). Undated

## Subseries I.C. General Correspondence

82	4	Roosevelt, Mrs. J. West and family. 1942, 1950
82	5	Rorimer, James J. May 1966-June 1966
82	6	Rothschild, Baron de. 1954-1956
82	7	Rothschild genealogy. Undated
82	8	Ruppert, Jacob. 1939
82	9	Sachs, Arthur. Loans. 1949, 1959-1961
82	10	Sackler, Arthur. Collection (1966). 1964-1967
107	6	Sackler, Arthur. Damage to bronze vase (hu). January 1968. 1968-1969, 1973
82	11	Sackler, Arthur. Duplicate lists. February 1967-July 1967
107	7	Sackler, Arthur. Enclave. Restricted. 1979, 1982 <i>Access note:</i> This folder contains sensitive donor information and is restricted, according to Museum Archives access policy.
107	8	Sackler, Arthur. Enclave and gift. Restricted. 1977-1983 <i>Access note:</i> This folder contains sensitive donor information and is restricted, according to Museum Archives access policy.
82	12	Sackler, Arthur. Examination. May 17, 1974
83	1	Sackler, Arthur. Examination. Jades. 1973-1974
83	2	Sackler, Arthur. Loans. 1966-1968
83	3	Sardis. 1922-1925
83	4	Seckel, Mrs. Harry W. 1955-1957
83	5	Secretary. 1914-1933, 1947-1950
83	6	Sedgewick, Francis M. 1955-1956
83	7	Seley, Louis E. 1963, 1970
83	8	Shattuck, Mary S. 1935 <i>Note:</i> Oversized material has been removed to box 96, folder 16.
96	16	Shattuck, Mary S. Object lists. 1935 <i>Note:</i> Oversized material removed from box 83, folder 8.
83	9	Sheafer, Emma A. Bequest. 1974-1975, 1979 <i>Note:</i> Loose material has been removed to box 96, folder 17.
96	17	Sheafer, Emma A. Bequest. Copy of will. October 4, 1971 <i>Note:</i> Oversized material removed from box 83, folder 9.
83	10	Sherwood, Howard C. Bequest. 1957
83	11	Simon, Norton. Foundation. Loans. 1970-1971
83	12	Simpson, Wesley. 1980-1981
83	13	Sinsheimer, Alexandrine. Bequest. 1958-1959 <i>Note:</i> Loose material has been removed to box 96, folder 18.
96	18	Sinsheimer, Alexandrine. Bequest. Object lists and legal documents. 1959 <i>Note:</i> Oversized material removed from box 83, folder 13.

## Subseries I.C. General Correspondence

83	14	Skeel, Mrs. Roswell (Lady Fletcher Moulton). 1926 <i>Note: Oversized material has been removed to box 96, folder 19.</i>
96	19	Skeel, Mrs. Roswell (Lady Fletcher Moulton). Object lists. Undated <i>Note: Oversized material removed from box 83, folder 14.</i>
83	15	Smith, Charles Stewart. April 1, 1914
83	16	Smith, Ray. W. 1942, 1951-1957
83	17	Spanish Government paintings. New York World's Fair. 1964
83	18	Sperling, Harry. Bequest. 1974-1979
83	19	Spingold, Mrs. Nate B. (Frances). 1959-1960, 1976
83	20	Sternberger, Maurice M. May 1937-June 1937
84	1	Stieglitz, Alfred (1 of 3). 1945-1956
84	2	Stieglitz, Alfred (2 of 3). 1949-1954
84	3	Stieglitz, Alfred (3 of 3). 1948-1961 <i>Note: Oversized material has been removed to box 96, folder 20.</i>
96	20	Stieglitz, Alfred (3 of 3). Press release. June 27, 1949 <i>Note: Oversized material removed from box 84, folder 3.</i>
84	4	Stieglitz, Mrs. Constance D. 1964
84	5	Stillman, E.G. 1922, 1961
84	6	Stokes, Muriel. Bequest. 1958
84	7	Stone, George C. Bequest (1 of 2). 1936, 1946
84	8	Stone, George C. Bequest (2 of 2). Undated
84	9	Straus, Mrs. Herbert. 1949
84	10	Stuyvesant, Alan R. 1951, 1954
84	11	Sylmaris Collection. 1930, 1938
84	12	Tapestries owned and lent by/to MMA. July 15, 1915
84	13	Taylor, M.C. Columns and ceiling tiles. 1960, 1964
84	14	Temple of Dendur (1 of 2). 1966-1967
84	15	Temple of Dendur (2 of 2). 1967-1968 <i>Note: Oversized material has been removed to box 96, folder 21.</i>
96	21	Temple of Dendur (2 of 2). Correspondence and contract bid for transportation. December 12, 1967 <i>Note: Oversized material removed from box 84, folder 15.</i>
85	1	Thompson, Mrs. F. (Mary Clarke). 1903-1906, 1924
85	2	Thompson, Woodman. Bequest. December 12, 1955
85	3	Thomson, Anne D. December 12, 1923
85	4	Tice & Lynch Inc. 1964-1966
85	5	Timken, Lillian S. Bequest. 1951-1960 <i>Note: Oversized material has been removed to box 96, folder 22.</i>

## Subseries I.C. General Correspondence

96	22	Timken, Lillian S. Bequest. Object lists. 1959 <i>Note: Oversized material removed from box 85, folder 5.</i>
85	6	Townsend, Mary A. 1946, 1951, 1953
85	7	Transfers. Interdepartmental. 1936-1969
85	8	Treasurer. 1944-1947
107	9	Trustees. Reports of Action (1 of 3). 1943-1946
107	10	Trustees. Reports of Action (2 of 3). 1949-1950
107	11	Trustees. Reports of Action (3 of 3). 1950-1952
108	1	Trustees. Resolutions. January 1940-November 1946
86	1	Turner, John B. Bequest. June 16, 1964
86	2	Untermeyer, Irwin. 1956, 1964
86	3	Untermeyer, Irwin. Bequest. 1974, 1976, 1980
86	4	Untermeyer, Irwin. Gift. Subject to a life estate in donor. 1964-1968, 1976
86	5	Untermeyer, Irwin. Master inventory lists. 1968-1979 <i>Note: Oversized material has been removed to box 96, folder 23.</i>
96	23	Untermeyer, Irwin. Master inventory lists. Article from <i>Antiques</i> . September 1968 <i>Note: Oversized material removed from box 86, folder 7.</i>
86	6	Queen Mary. 1950
86	7	Veiller, Lawrence. Bequest. November 10, 1959
86	8	Veterans Administration. June 17, 1946
86	9	Vice-Director. Horace H.F. Jayne. June 1944-November 1947
86	10	Virginia Museum of Fine Arts. Loans, partial returns. 1964, 1966
86	11	Virginia Museum of Fine Arts. Sale and exchange. April 17, 1968
86	12	Vogel, Edwin C. Gift. 1966-1967
86	13	Von Stael-Holstein, Baron A. Estate. 1952
86	14	Ward, William H. 1953
86	15	Waterbury, Florance. Bequest. 1968
86	16	Weber, Mathilde E. Bequest. Undated
86	17	Wells, Cora E. Bequest. 1958
86	18	Wentworth, Mrs. Catherine D. 1938, 1948-1949
87	1	Wentworth, Mrs. Catherine D. Bequest. Correspondence and receipts. 1938, 1948-1949
87	2	Wentworth, Mrs. Catherine D. Bequest. Lists. 1948-1951
87	3	Wentworth, Mrs. Catherine D. Bequest. Loans to MMA (1937, 1945). 1937-1938, 1948 <i>Note: Oversized material has been removed to box 96, folder 24.</i>
96	24	Wentworth, Mrs. Catherine D. Bequest. Loans to MMA (1937, 1945). Object list. 1937 <i>Note: Oversized material removed from box 87, folder 3.</i>

**Subseries I.D. Miscellaneous Accessions**

---

87	4	Wentworth, Mrs. Catherine D. Bequest. Material declined and returned. November 1948-December 1948
87	5	Wentworth, Mrs. Catherine D. Bequest. Material lent to Inez Caughey. 1948-1950 <i>Note:</i> Oversized material has been removed to box 96, folder 25.
96	25	Wentworth, Mrs. Catherine D. Bequest. Material lent to Inez Caughey. Storage list. May 5, 1950 <i>Note:</i> Oversized material removed from box 87, folder 5.
87	6	Whitney, Harry Payne. May 1942
87	7	Whitney, Mrs. Payne. (Helen Hay Whitney). 1943-1944
87	8	Wiesenberger, Mr. and Mrs. Arthur. 1966-1967
87	9	Wildenstein. Undated
87	10	Wilkes, Harriet K. and Grace. 1922
87	11	Willard collection. 1952
87	12	Wilson, Thornton R. 1946-1947, 1954, 1977
87	13	Wilson, R. Thornton and Orme (brothers.) Gifts. 1948-1949
96	26	Williams. Mrs. C. F. December 7, 1922
87	14	Winfield Foundation. Final disposition. 1955, 1958
87	15	Winfield Foundation. Loan lists. 1941, 1946-1953 <i>Note:</i> Oversized material has been removed to box 96, folder 27.
96	27	Winfield Foundation. Loan lists. Object lists and correspondence. 1953 <i>Note:</i> Oversized material removed from box 87, folder 15.
87	16	Winfield Foundation. Material shipped to other museums. 1947-1955
87	17	Winfield Foundation. Material sold to Mrs. McMullan. 1947
87	18	Winter, Marie Caroline. Bequest. 1957
87	19	Witty, Sidney H. and Helen M. Undated
108	2	Wrightsman, Mrs. and Mrs. Charles B. (Jayne). 1961-1971 <i>Note:</i> This folder contains privileged Trustee materials and is restricted, according to Museum Archives access policy.
87	20	Zalstem-Zalessky, Evangeline. July 1962-August 1962

**Subseries I.D. Miscellaneous Accessions 1871-1963****Scope and Contents note**

The series contains ledgers and note books documenting accessions made by the Museum. These ledgers are less clearly organized than the gifts and purchases series. It is unclear why, for some time periods, duplicate sets of records were created.

**Arrangement note**

**Subseries I.E. Shipping**

---

The series is arranged alphabetically by subject.

Box	Folder	
87	21	Accessions by department (to 1939). Undated
98	-	Accessions ledger. Incomplete (1871-1874). 1871-1874
99	-	Accessions ledger (1903-1912). 1903-1912 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.  <i>Note:</i> Loose material has been removed to box 87, folder 22.
87	22	Accessions ledger (1903-1912). Loose materials. Undated <i>Note:</i> Loose material has been removed from box 99.
87	23	Accessions by year to 1940. 1870-1940 <i>Note:</i> Loose material has been removed to box 87, folder 24.
87	24	Accessions by year to 1940. Loose materials. Undated <i>Note:</i> Loose material has been removed from box 87, folder 23.
93	1	Accession ledger (1940-1963). 1940-1963
97	-	Accession Book B. 1906-1912 <i>Note:</i> Loose material has been removed to box 87, folder 25.  <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
87	25	Accession Book B. Loose materials. Undated <i>Note:</i> Loose material has been removed from box 97.
100	-	Accession Book C. 1912-1913 <i>Access note:</i> This volume contains sensitive donor information and portions are restricted, according to Museum Archives access policy.
88	1	The Cloisters. Notebook. Undated <i>Note:</i> Loose material has been removed to box 88, folder 2.
88	2	The Cloisters. Notebook. Loose materials. 1939-1940 <i>Note:</i> Loose material has been removed from box 88, folder 1.
93	2	Fund ledger. 1929-1939
93	3	List of purchases, gifts, loans. registrar and catalogue 1870-1899
93	4	Record book arranged by type. Undated <i>Note:</i> Loose material has been removed to box 88, folder 3.
88	3	Record book arranged by type. Loose materials. 1942 <i>Note:</i> Loose material has been removed from box 93, folder 4.

**Subseries I.E. Shipping 1916-1946**

## Subseries I.E. Shipping

**Scope and Contents note**

The series contains records of international purchases and the shipping arrangements for transportation of objects into the United States and to the Museum. These transactions were handled almost entirely by Tice & Lynch, the Museum's shipping brokers during this period. The records include shipping invoices, bills of lading, customs paperwork, brief condition and shipping reports, notes, and correspondence.

**Arrangement note**

The subseries is arranged alphabetically by subject and then chronologically.

Box	Folder	
88	4	Customs brokers. Tice & Lynch. 1925-1942
88	5	Foreign shipments before customs. 1903-1914, 1947 <i>Note:</i> Oversized material has been removed to box 96, folder 28.
96	28	Foreign shipments before customs. Shipping invoice. June 22, 1903 <i>Note:</i> Loose material removed from box 88, folder 5.
88	6	Foreign shipments (1915). 1914-1916
88	7	Foreign shipments (1916). 1916-1917
88	8	Foreign shipments (1917). 1917
88	9	Foreign shipments (1918). 1918
88	10	Foreign shipments (1919). 1919 <i>Note:</i> Oversized material has been removed to box 96, folder 29.
96	29	Foreign shipments (1919). Shipping invoices. 1919 <i>Note:</i> Oversized material removed from box 88, folder 10.
88	11	Foreign shipments (1920). 1919-1920
88	12	Foreign shipments (1921). 1921
88	13	Foreign shipments (1922). 1922
88	14	Foreign shipments (1923). 1923-1924 <i>Note:</i> Oversized material has been removed to box 96, folder 30.
96	30	Foreign shipments (1923). Shipping invoices and correspondence. 1923 <i>Note:</i> Oversized material removed from box 88, folder 14.
88	15	Foreign shipments (1924). 1924, 1948, 1951
88	16	Foreign shipments (1925). 1925 <i>Note:</i> Oversized material has been removed to box 96, folder 31.
96	31	Foreign shipments (1925). Shipping invoices. 1925 <i>Note:</i> Oversized material removed from box 88, folder 16.
88	17	Foreign shipments (1926). 1926 <i>Note:</i> Oversized material has been removed to box 96, folder 32.
96	32	Foreign shipments (1926). Shipping receipts and correspondence. 1926

## Subseries I.E. Shipping

		<i>Note:</i> Oversized material removed from box 88, folder 17.
88	18	Foreign shipments (1927). 1927 <i>Note:</i> Oversized material has been removed to box 96, folder 33.
96	33	Foreign shipments (1927). Shipping invoice. January 17, 1927 <i>Note:</i> Oversized material removed from box 88, folder 18.
89	1	Foreign shipments (1928). 1928
89	2	Foreign shipments (1929). 1929
89	3	Foreign shipments (1930). 1930
89	4	Foreign shipments (1931). (Landsdowne Room). 1931 <i>Note:</i> Oversized material has been removed to box 96, folder 34.
96	34	Foreign shipments (1931). (Landsdowne Room). Shipping invoices. 1931 <i>Note:</i> Oversized material removed from box 89, folder 4.
89	5	Foreign shipments (1932). (Kirtlington Park Room). 1932
89	6	Foreign shipments (1933). 1933
89	7	Foreign shipments (1934). 1934
89	8	Foreign shipments (1935). 1935, 1946, 1949 <i>Note:</i> Oversized material has been removed to box 96, folder 35.
96	35	Foreign shipments (1935). Shipping invoices. 1935 <i>Note:</i> Oversized material removed from box 89, folder 8.
89	9	Foreign shipments (1936). 1935-1936 <i>Note:</i> Oversized material has been removed to box 96, folder 36.
96	36	Foreign shipments (1936). Shipping invoices. 1936 <i>Note:</i> Oversized material removed from box 96, folder 36.
89	10	Foreign shipments (1937). 1937
89	11	Foreign shipments (1938). 1938
89	12	Foreign shipments (1939). 1939
89	13	Foreign shipments (1940). 1940
89	14	Foreign shipments (1941-1944). 1941-1944
89	15	Foreign shipments (Import). 1945
89	16	Foreign shipments (1946). 1946
106	-	Record book journal. 1907-1913 <i>Note:</i> Loose material has been removed to box 90, folder 1.
90	1	Record book journal. Loose materials. 1910-1912 <i>Note:</i> Loose material removed from box 106.



## Series II. Loans

---

**Series II. Loans 1873-1941**
**Scope and Contents note**

The series encompasses five ledgers and one binder documenting mostly incoming loans of artworks and includes receipts, tipped-in correspondence and object lists. The series contains three books that serve as indexes to loan receipt books 1-5, but not all receipt books are extant. The binder marked "Department of Ancient and Modern Statuary" contains correspondence and receipts and appears to document objects sent to the Museum for loan and/or approval for purchase.

**Arrangement note**

The series is arranged alphabetically by subject.

Box	Folder	
90	2	Department of Ancient and Modern Statuary. 1903 <i>Note:</i> Loose material has been removed to box 90, folder 3.
90	3	Department of Ancient and Modern Statuary. Loose materials. 1906 <i>Note:</i> Loose material removed from box 90, folder 2.
93	5	Index to loan receipt books (through April 1895). 1874-1903
90	4	Index to loan receipt books 1-4. Numerical. April 1884-April 1895
94	1	Index to Loan receipts 5 (paintings). 1886-1905
103	-	Loan receipts 1. 1873-1875 <i>Note:</i> Loose material has been removed to box 90, folder 5.
90	5	Loan receipts 1. Loose materials. 1873-1878, 1905 <i>Note:</i> Loose material has been removed from box 103.
102	-	Loan receipt book 4 (paintings). 1886-1906
105	-	Loan receipt book 4 (decorative art). 1886-1906 <i>Note:</i> Loose material has been removed to box 90, folders 6-7 and box 96, folder 37.
90	6	Loan receipts 4. Loose materials (1 of 3). 1889-1906 <i>Note:</i> Loose material removed from box 105.
90	7	Loan receipts 4. Loose materials (2 of 3). 1889-1905, 1912 <i>Note:</i> Loose material removed from box 105.
96	37	Loan receipts 4. Loose materials (3 of 3). 1895, 1901-1905 <i>Note:</i> Loose material removed from box 105.
94	2	Record book journal. 1907-1913 <i>Note:</i> Loose material has been removed to box 90, folder 1.
94	3	Thomas Mott ledger. March 6, 1941-December 11, 1941

## Series III. Collection Management

---

**Series III. Collection Management 1913-1965**
**Scope and Contents note**

The series documents specific collection management projects and procedures including the storage of artwork, a classification system used during the early 20th Century, and a set of bronze stencils, likely to have been used by the Information and Sales desk which oversaw copyists working in the Museum and handed out copy licenses. Licenses were needed for those visitors interested in drawing, painting, or otherwise copying artwork in the galleries. The bronze stencils were likely applied to the backs of canvases in order to identify them as copies or studies of original works.

The series also includes six stenographers notebooks with description of objects (most with accession numbers included) all related to the four-part sale of deaccessioned objects held by the Museum at Parke-Bernet Galleries in 1956.

Spurred by the need for more collection storage space and additional funds for acquisitions, a special Committee of Trustees was formed in the early 1950's to select objects to be deaccessioned from the Museum's collections. Objects selected were lesser examples of an artist's work or of their type and/or in a poor state of preservation. They were sold in a four part auction at Parke-Bernet Galleries on March 22-24, March 27-28, October 24-25, and November 15-16, 1956. The objects sold included chess sets, French furniture, silver, European porcelains and faïence, architectural elements, stained glass, Gothic and Renaissance sculptures, astronomical instruments, Near Eastern and Chinese Art, tapestries, textiles, and rugs. A fifth and smaller sale of Egyptian objects was done through the Museum's gift shop. Only objects that had been purchased by the Museum or given unconditionally were sold.

**Arrangement note**

The series is arranged alphabetically by subject.

Box	Folder	
90	8	Bronze stencil. Copy from the original at The Metropolitan Museum of Art. Undated
90	8	Bronze stencil. Study from the original at The Metropolitan Museum of Art. Undated
90	9	Classification system used in Metropolitan Museum of Art. January 6, 1965
91	1	The Cloisters. Rockefeller credit lines (Jan. 1966 project). 1947-1966, 1971
91	2	Credit lines. Excavation material. 1958, 1963
91	3	Credit lines. Specific forms continued. 1936-1979
91	4	Deaccession. Rousseau, <i>Tropics</i> . 1956, 1972-1973
108	3	Deaccessioning. Restricted. 1973 <i>Access note:</i> Folder contains sensitive legal correspondence and is restricted according to Museum Archives access policy.
91	5	Parke-Bernet Auction. Notebook 1. (first section of sale). 1956
91	5	Parke-Bernet Auction. Notebook 2. Second section of first sale. 1956
91	5	Parke-Bernet Auction. Notebook 3. Second section, second half of sale. 1956
91	6	Parke-Bernet Auction. Notebook 4. Third section of sale. 1956
91	6	Parke-Bernet Auction. Notebook 5. First session. Paintings. 1956
91	6	Parke-Bernet Auction. Notebook 6. Second session. 1956
106	-	Record Book Journal. 1913-1917

**Series IV. Evelyn B. Grier Research Files**

---

		<i>Note:</i> Loose material has been removed to box 91, folder 7.
91	7	Record book journal. Loose materials. 1903, 1914-1917, 1932 <i>Note:</i> Loose material removed from box 106.
Flat-file		
18/1	14	Storage. Manhattan Storage Warehouse. 1950-1956

---

**Series IV. Evelyn B. Grier Research Files 1937-1968****Historical note**

The staff at the Museum's Information and Sales desk, which was located in the Great Hall by the Fifth Avenue entrance to the Museum, provided in-person, phone, and mail reference to the public. The desk also sold photographs, books, postcards, and took orders for photographic reproductions.

Evelyn B. Grier worked at the Museum from 1943 to 1953, first as the Supervisor of Information and Sales and later as one of two Senior Assistants to the Secretary.

**Scope and Contents note**

The files contain material used to answer reference queries and ephemera relating to sales, including lists of images, and books available for reproduction.

Additionally, there is a small collection of checklists, flyers, and exhibition announcements related to Alfred Stieglitz's galleries An American Place and the Intimate Gallery. It is unclear why this ephemera is included in the collection.

**Arrangement note**

This series is arranged alphabetically by subject.

Box	Folder	
91	8	An American Place publications. 1932-1933, 1937
91	9	Exhibitions. Peggy Bacon, Oscar Bluemner, Charles Demuth and Arthur Dove. (The Intimate Gallery and An American Place). 1928-1946
91	10	Exhibitions. Group photograph exhibitions. (The Intimate Gallery and An American Place). 1936-1941
91	11	Exhibitions. Marsden Hartley, Gaston Lachaise, John Marin and Francis Picabia. (The Intimate Gallery and An American Place). 1928-1945
91	12	Information Reference only. (Bibliography, lists, photographs and press releases). 1935, 1950-1954
91	13	Information for distribution. Museum, contents etc. Undated
92	1	Information. Photograph prices, opinions on works of art. 1952-1953
92	2	Lists, catalogues, photographs, postcards, publications to order. 1939-1948
92	3	Lists. Sales material and reference. 1953-1954